

## **INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA OF USERS – “CONTACT US” (ONLINE)**

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The **data controller** is Evoca S.p.A., with registered office in 20121 Milan, Via Tommaso Grossi n. 2, Italy, with tax code and VAT number 05035600963, telephone number: +39.035.606111, e-mail address [info@evocagroup.com](mailto:info@evocagroup.com) ("**Company**").

The **Data Protection Officer ("DPO")** can be reached out to the following e-mail address: [dpo@evocagroup.com](mailto:dpo@evocagroup.com).

### **LEGAL BASIS AND PURPOSES OF THE PROCESSING – DATA RETENTION PERIOD**

The personal data you have provided us with ("**Data**") may be processed:

- on the basis of your consent, to answer your request of information on the Company and/or its products/services; in such case the data shall be retained for the time necessary to reply to each of your requests of information, in any case not longer than 30 days;
- on the basis of your consent (optional and withdrawable at any time) and until revocation thereof, for marketing purposes: by way of example, sending of business/promotional communications – via automatic contact methods (e.g. e-mail or SMS) and conventional methods (e.g. by post) – on Company products/services, carrying out of customer satisfaction surveys, market researches and statistical analyses. The data relating to the marketing activities carried out will be processed for 24 months from the collection of each data.

Once the retention terms indicated above have elapsed, the Data will be destroyed or made anonymous, compatibly with the technical procedures of cancellation and backup and with the accountability needs of the owner. In particular, following your possible revocation of your consent, the Company will continue to process your Data in order to have evidence of the fact that information and promotional marketing material will no longer be sent to you.

### **DATA PROVISION**

The provision of any data highlighted with an asterisk (\*) in the data collection form is necessary to provide you with the requested information; therefore, failure to provide such data will not allow the Company to process your request.

Failure to provide data not marked with an asterisk (\*) has no effect.

The provision of data for marketing purposes is entirely optional: the processing will be carried out by the Data Controller only with his express and unequivocal consent, without prejudice to your right to revoke the consent given at any time.

### **DATA RECIPIENTS**

Your Data may be communicated to subjects operating as independent Data Controllers (such as, by way of example, supervisory and control authorities and any subject, public or private, entitled to request the data or other companies of the Evoca Group), or processed, on behalf of the Company, by subjects designated as Processors (pursuant to art.28 of the GDPR), that are given adequate operating instructions. These subjects are essentially included in the following categories (e.g. companies that carry out the management and/or maintenance service of the Company's website, subjects that provide services for the management of the information system and telecommunications networks, including e-mail).

### **SUBJECTS AUTHORISED TO PROCESS DATA**

The Data may be processed by the employees and/or collaborators of the Data Controller and/or the Processors appointed to pursue the aforementioned purposes, that have been expressly authorized for processing and who have received adequate operating instructions.

### **TRANSFER OF PERSONAL DATA OUTSIDE THE EU**

The Data collected may be transferred and processed in one or more countries within or outside the European Union and, in particular, at our branches in Italy, France, Spain, Portugal, Germany, Austria, Belgium, Poland, Romania, United Kingdom, Denmark, Russia, Argentina, Brazil, United States, Canada, China and Australia.

We have the possibility to transfer personal data outside the European Union exclusively to those countries deemed by the European Commission to offer an adequate level of protection (a list of the aforementioned countries is available below: [http://ec.europa.eu/justice/data-protection/international-transfers/adequacy/index\\_en.htm](http://ec.europa.eu/justice/data-protection/international-transfers/adequacy/index_en.htm)), or where the Evoca Group has set up adequate safeguards to try to preserve data privacy (for which we usually use one of the forms of contract for the transfer of data approved by the European Commission, a copy of which is available at the following address: [http://ec.europa.eu/justice/data-protection/international-transfers/transfer/index\\_en.htm](http://ec.europa.eu/justice/data-protection/international-transfers/transfer/index_en.htm)).

### **DATA SUBJECTS RIGHTS**

By contacting the Privacy Office via e-mail sent to [privacy@evocagroup.com](mailto:privacy@evocagroup.com), the data subjects can ask the controller for the access to their personal data, their deletion, the correction of inaccurate data, the integration of incomplete data, the restriction of the processing in the cases set out in article 18 GDPR, as well as the objection to the processing in the case of legitimate interests of the controller.

Furthermore, in the case where processing is based on consent or on a contract and is carried out with automated tools, data subjects have the right to receive the personal data in a structured, commonly used and machine-readable format, and to transmit them to another data controller without obstruction.

Data subjects have the right to lodge a complaint with the competent Supervisory Authority in the member state where they are resident or where they work, or the member state where the alleged breach took place.

Data subjects have the right to withdraw the consent expressed at any time for marketing purposes, as well as to object the processing for marketing purposes. Unprejudiced is the faculty of the data subject who prefers to be contacted for the abovementioned purposes solely by traditional ways, of expressing its opposition exclusively to the receipt of automated communications. The withdrawal of consent does not affect the lawfulness of the processing based on consent before the withdrawal.